

**Child & Family Law Association  
By-Laws**

**(Updated Spring 2007)**

**I. Statement of Program Purpose, Goals**

- A. Name of Program: Child & Family Law Association (CFLA)
- B. How and when established: Child & Family Law Association was established under the name Family Law In Practice during the fall semester of 2003 by the students of the University of Oregon School of Law.
- C. Mission Statement: Our mission is to serve the interests of the students, faculty, and administration, as well as promote an interest in and provide an awareness of various subdisciplines and related fields existing under the larger category of family law. Our pledge is to serve as a bridge between those students interested in the study of family law and the State of Oregon legal community, as well as to provide access and services to the various state and federal agencies, private firms, and not-for-profit organizations relating to any family law subdiscipline. Additionally, CFLA promises to pursue and promote an interest in community service.
- D. Goal: To connect the students of the University of Oregon School of Law with the family law community throughout the State of Oregon.

**II. Membership**

- A. Membership is open to all law students and faculty interested in family law, children's law and elder law topics. A law student who is a member may choose to continue to be an honorary member after leaving the law school. No dues shall be collected from any member.  
*Exec. R. 88.1 Membership: No individual can be excluded from a program on the basis of political ideology, but every individual in a program must be sincere to the goals of the program.*  
*Exec. R. 88.3 Elections: Membership in a program may be defined by the program as long as the membership rules allow an equal opportunity for all students to participate in the program and there is no other violation of the rules of the ASUO, the University of Oregon, or the State of Oregon.*
- B. Members have the responsibility to uphold and promote the mission and goals of CFLA.
- C. Child & Family Law Association does not discriminate on the basis of sex, race, religion, age, sexual orientation, marital status, disability, national origin, political views, or any other extraneous considerations. We abide by all University of Oregon and Oregon State System of Higher Education regulations governing student groups, as well as all applicable city, state, and federal laws.

**III. Officers**

- A. Director, Associate Directors:
  - 1. One Director must be elected who will be a second-year or third-year law student.
  - 2. Up to two Associate Directors may be elected.
  - 3. The responsibilities of the Director will include:
    - a. Calling and conducting meetings.
    - b. Overseeing committees, other officers, and all group functions.
    - c. Acting as the primary contact for the organization.
  - 4. The responsibilities of the Associate Directors will include:
    - a. Conducting meetings when the Director is unable to attend.
    - b. Assisting the Director in fulfilling the responsibilities of the Director.
- B. Secretary:
  - 1. This position is open to all CFLA members.
  - 2. Responsibilities will include:
    - a. Taking minutes at all meetings and disseminating them to the group
    - b. Maintaining a minute book and other organizational records
    - c. Submitting events and information to the law school calendar
    - d. Preparing any documents on behalf of the group.
- C. Publicist:
  - 1. This position is open to all CFLA members.

2. Responsibilities will include:
  - a. Working with committee members to publicize the group's activities and events, both within the law school and the legal community (when appropriate)
  - b. Working with the secretary to ensure that records of the group's past activities are appropriately maintained.
- D. Treasurer:
  1. This position is open to all CFLA members.
  2. Responsibilities will include:
    - a. Overseeing annual budget proposals to ASUO
    - b. Supervising the use of funds
    - c. Assisting with fundraising efforts
    - d. Overseeing compliance with ASUO guidelines
- E. At least two officers must not be third-year law students.
- F. Terms: All terms of office will last for one academic year.
- G. The identification of particular officers in this section does not preclude the creation of additional officer positions on a temporary basis for any particular academic year.

#### **IV. Elections**

- A. At least two weeks prior to any election, notice of the place and time for the elections must be provided to all law students by email. Officers will be elected by majority vote. If no candidate for any particular office receives greater than 50% of the vote, a run-off election shall be held between the two candidates receiving the most votes.
- B. All CFLA members are eligible to vote.
- C. Announcements:
  1. Candidates are encouraged to announce their intention to pursue officer positions and to notify all members of relevant information by email to CFLA members prior to the election meeting.
  2. All candidates will have the opportunity to address members for two minutes at the election meeting to promote their campaigns.
- D. Officers will be elected each spring semester, to serve during the subsequent school year.
- E. Recall:
  1. Any members shall have the ability to move for recall of any officer at any general meeting, for good cause shown.
  2. If the motion is seconded, a special recall meeting shall be held within one week. All members shall be notified of the recall meeting via email.
  3. The officer being recalled and the party moving for recall shall each have the opportunity to address all members present at the recall meeting.
  4. Voting shall be anonymous, and a two-thirds majority will be required for removal of any officer.
- F. All elections will be overseen by the faculty advisor, and any current officers not running for a new position.
- G. In the event of resignation by any officer, the position will be filled by the standard election process, and the replacement officer will serve for the remainder of the resigning officer's term.